

**MOUNT SHASTA FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA**

**WEDNESDAY, DECEMBER 13<sup>TH</sup>, 2017**

**10:00 A.M.**

**600 MICHELE DRIVE**

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**CHAIRMAN ROBERT ASHWORTH**

**VICE-CHAIRMAN RICHARD KLIEWER**

**DIRECTOR JOHN ANDERSON**

**DIRECTOR JAMES BEEM**

**DIRECTOR CHAD MCCALL**

**CHIEF MATT MELO**

**CHIEF RICK JOYCE**

**BATTALION CHIEF JOHNATHAN DUNCAN**

**SECRETARY JENNIE DAVIS**

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**ITEM:**

**REFER TO:**

1. Call to Order, Chaplain to give Invocation, and Flag Salute
2. Roll Call
3. Approval of Minutes for the Regular Board Meeting of November 8, 2017. 4-7
4. **Public Comment on Open/Closed Session Items:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address. 8-10
5. Cash Report
6. **Old Business and Board Directives from Previous Meetings**
  - 6c. Update P&P- Station Coverage Strike Team Chapter III, Code 1-III-4. –Chief Joyce
    - This update was approved 10/11/17. Item is still on the agenda as an update to the Board regarding 16/17 Strike Teams.
7. **NEW BOARD BUSINESS AND POSSIBLE ACTION**
  - 7a. Update on Station 2 maintenance and upgrades. –Director Kliewer
  - 7b. Federal contract for wildland firefighting. –Director Ashworth
8. Next regularly scheduled Board Meeting is for Wednesday, January 10<sup>th</sup>, 2017 at 10:00 a.m.
9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce

## 10. Donations

## 11. Deposits

- \$7434.99 Fay, Hill, Meadow, Adobe Fires (State)
- \$972.40 Snowmans Fire (Federal)
- \$86677.90 Bradley Fire (Federal)
- \$1616.18 Bradley Fire (Federal) MS
- \$61,524.21 July Complex (Federal) 1

## 12. Fund Transfers

11-16

### Revenue recognition and allocation:

- Fay, Hill, Meadow, Adobe Fires: \$2285.00 to 611100; \$5150.00 to 728000
- Picayune Fire: \$189.00 to 611100; \$662.00 to 728000
- Snowmans Fire: \$222.00 to 611100; \$751.00 to 728000
- Bradley Fire: \$3095.00 to 611100; \$5583.00 to 728000
- Bradley Fire MS: \$766.00 to 611100; \$851.00 to 728000

### To be ratified:

- July Complex 1: \$31,000.00 to 611100; \$30,525.00 to 728000

## 13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting

## 14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting

17-38

- Strike Team Payroll: Picayune Fire (Federal)
  - \$161.61 wages
  - \$26.78 Federal taxes
- Regular Payroll: 10/27-11/09/2017
  - \$227.34 wages
  - \$37.66 Federal taxes
- Strike Team Payroll: Hill Fire (State)
  - \$743.17 wages
  - \$123.16 Federal taxes
- Strike Team Payroll: Fay Fire (State)
  - \$893.49 wages
  - \$148.02 Federal taxes

- **Strike Team Payroll: Adobie Fire (State)**
  - **\$225.10**               wages
  - **\$37.30**               Federal taxes
- **Strike Team Payroll: Meadow Fire (State)**
  - **\$69.26**               wages
  - **\$11.48**               Federal taxes
- **Regular Payroll: 11/10-11/23/2017**
  - **\$46.33**               wages
  - **\$7.68**               Federal taxes
- **Strike Team Payroll: Snowmans Fire (Federal)**
  - **\$184.70**           wages
  - **\$30.60**           Federal taxes
- **Strike Team Payroll: Bradley Fire (Federal)**
  - **\$2,546.50**       wages
  - **\$437.00**       Federal taxes
- **Strike Team Payroll: Bradley Fire (Federal) MS**
  - **\$656.60**       wages
  - **\$108.80**       Federal taxes
- **Strike Team Payroll: July Complex (Federal) 1**
  - **\$19,912.90**   wages
  - **\$7,535.38**   Federal taxes
  - **\$1,035.91**   State taxes

**15. Board Comments and Questions:** At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

**16. Adjournment**